



# Harwich Amateur Radio Interest Group

Formed March 1990. Affiliated to the Radio Society of Great Britain. Club call: G0RGH  
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## Constitution – issue 8. Approved at EGM prior to 2018 AGM.

1. The group shall be called "The Harwich Amateur Radio Interest Group", or "HARIG".
2. The aims and objectives of the group shall be:
  - (i) To associate in a social group, persons having an interest in amateur radio, including short-wave listening;
  - (ii) To further the well-being of all aspects of amateur radio;
  - (iii) To provide meetings and to organise various events connected with amateur radio for the benefit of its members.
3. Membership of the group shall be open, at the discretion of the committee, to all persons interested in any aspect of amateur radio.
4. (a) All members shall be obliged to pay an annual subscription. Members with special circumstances may, at the discretion of the committee, be granted membership at a reduced rate.
  - (b) New members, or those who have been out of membership for a full subscription year, and who join after the 1st January, shall pay a pro-rata subscription for the remaining full quarters. This shall not apply to those already paying a reduced subscription rate.
  - (c) Members re-joining within the current subscription year, having paid a full years subscription, shall be deemed to have been continuously in membership.
  - (d) Visitors to the club shall be allowed two free visits to meetings within one subscription year, after which membership shall be obligatory, unless otherwise agreed by the committee.
  - (e) Each member shall pay an entrance fee per meeting.
5. The maximum annual subscription for each year, commencing 1st January, and the meeting entrance fee for the year, shall be recommended by the committee to the Annual General Meeting, and approved by the said meeting. All monies shall be paid to the treasurer of the group.
6. Members who have not paid their subscription by the last day in March shall be deemed to have lapsed their membership, but shall continue to receive communications from the group at the discretion of the committee.
7. The affairs of the group shall be administered by a committee elected at the Annual General Meeting. The committee, in whom the group's property shall be vested, shall consist of:
  - a) CHAIRMAN. The chairman shall chair all meetings. In his/her absence, another committee member may deputise for the chairman. The chairman shall only have a vote in the event of equality of ordinary votes cast, in respect of any motion raised at a meeting.
  - b) SECRETARY. The secretary shall maintain a record of all meetings of the group and of the committee. The secretary shall be responsible for the conduct of all correspondence in the name of the group, with the exception of that which relates solely to the financial aspects of the group. The secretary shall also maintain a definitive membership list.
  - c) TREASURER. The treasurer shall maintain the financial records of the group, and conduct the group's accounts. He/she shall present to every Annual General Meeting, an audited statement of account for the previous financial year. The books shall be available, for examination, at every committee meeting.
  - d) Three ORDINARY MEMBERS.

Group officers and committee members shall hold office until the end of the Annual General Meeting following their election (unless they resign or otherwise leave before that date). The committee shall meet as required, but at least four times in one year.

**8.** Any transactions on the group's account or accounts held with outside bodies shall require the signature of any one of the three principal officers (chairman, secretary, and treasurer).

**9.** (a) The committee shall have the power to co-opt additional members for specific purposes or in an advisory capacity.

(b) In the event of any vacancy on the committee, the committee shall have the power to appoint a member to fill that vacancy. Any member so appointed shall retire at the next Annual General Meeting, but shall be eligible for re-election.

(c) The quorum for a committee meeting shall be 50% of those entitled to attend.

**10.** The Annual General Meeting shall be held during the month of December of each year, upon a date and a time decided upon by the committee. One month's notice shall be given of the date, in writing, to each member. Voting shall be by the showing of hands. Proxy and postal voting shall not be permitted. No quorum shall be necessary at the Annual General Meeting. The purpose of the Annual General Meeting shall be:

i) To receive from the committee, a report, balance sheet, and statement of accounts for the preceding year;

ii) To receive from the auditor, a report on the examination of the financial records of the group for the preceding financial year, ending 31st October;

iii) To elect the officers, members of the committee, and auditor for the ensuing year. The auditor, not being a member of the committee, shall examine the books and present a report to the next Annual General Meeting;

iv) To decide on any resolution, which shall have been submitted by a member, in writing to the secretary, not less than three weeks before the date of the meeting.

**11.** An Extraordinary General Meeting, for which the quorum shall be 50% of the membership, may be called:

i) At the request of the committee; or

ii) At the written request and signature of five members of the group to the committee.

The business to be discussed at an Extraordinary General Meeting must be specified at the time of request of the meeting. Only the business specified in the request shall be discussed. Extraordinary General meetings shall be notified to members within one month of the date of the request being received, and the meeting shall take place within six weeks of the said date.

**12.** The group may only be wound up at an Annual General Meeting or Extraordinary General Meeting called for the purpose. A two-thirds majority of those present and eligible to vote shall be necessary to wind up the group. In the event of the group being wound up, its assets shall be realised and donated to a registered charity to be decided by a two-thirds majority of those present and eligible to vote.

**13.** These rules may only be altered at an Annual General Meeting or Extraordinary General Meeting called for the purpose. Any motion to amend the constitution shall require a two-thirds majority of those present and eligible to vote in order to succeed, and shall take effect only from the end of the meeting at which it is passed.

**14.** As a condition of membership, all members shall accept and be bound by the rules of this constitution, a copy of which shall be available on demand from the secretary.